



**2. Bank Charges** – separate for each bank

For bank charges give cheque book detail “From no. to no.” as 6-digit for that particular bank i.e. from 100001 to 109999 or as you desire. This number is for your understanding.

E.g. Union bank of India – 100001 to 109999.

From no.

1	0	0	0	0	1
---	---	---	---	---	---

<- Bank code-> < ----- Serial no. ----->

To no.

1	0	9	9	9	9
---	---	---	---	---	---

<- Bank Code-> < ----- Serial no.----- >

**3. E-Banking** (direct transfer) – on need basis

For E-banking give cheque book detail “From no. to no.” as 5-digit for that particular bank. i.e. from 110 001 to 110 999 or as you desire. This number is for your understanding.

e.g. Union bank of India – 10001 to 19999.

From no.

1	0	0	0	1
---	---	---	---	---

<- Bank code-> < ----- Serial no. ----->

To no.

1	0	9	9	9
---	---	---	---	---

<- Bank Code-> < ----- Serial no. ----- >

**Caution: Only numeric character valid.**

Now while entering bank payment entry, select the appropriate bank & series for right document no.

