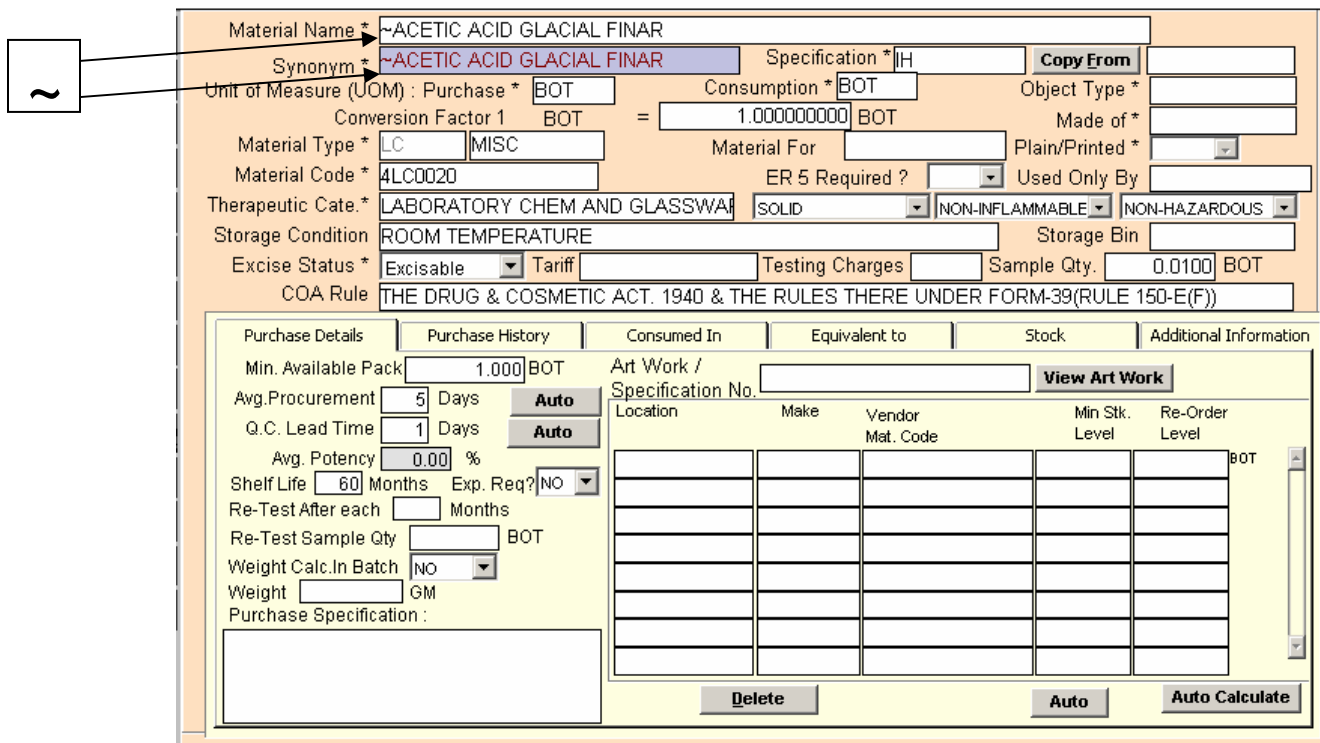


FAQ: 0010: How to obsolete material?

Solution: To make a material obsolete, follow as per below:



The screenshot shows a material master form for 'ACETIC ACID GLACIAL FINAR'. The 'Material Name' and 'Synonym' fields are highlighted with a tilde (~) in front of them. The form includes various fields for material specifications, purchase details, and storage conditions.

Location	Make	Vendor Mat. Code	Min Stk. Level	Re-Order Level

- In material master, click edit button on material entry.
- Make a sign '~' in front of material name. (Refer screen shot)
- Make a sign '~' in front of synonym. (Refer screen shot)
- Save an entry.

After doing this, material is considered as an 'obsolete'.

NOTE: You will get '~' sign before numeric numbers on keyboard pressing Shift + '~'.