



**FAQ: 0001: Material stock is NOT shown, while creating requisition slip.**

**Imp Note: Material is allocated / dispensed as FEFO method (FEFO-“First Expired First Out”)**

**Possible reasons with solution:**

**1. Not enough Stock on a particular requisition Date.**

**Solution:** Check that approved stock is available on the day of requisition.

**2. Active material’s expiry date is early than finished product’s expiry date.**

**Solution:** Reduce expiry date of finished product and make it same as expiry date of active material.

**3. Stock is available but it is in `hold` condition.**

**Solution:** Retest the hold material and approve again.

- a) Transaction Daily-> Rm/Pm Store->Issue for QC testing. (Select issue for Retest)
- b) Transaction Daily->QC->Material Analysis Report (Approve the material sent for Retest)

**OR**

- a) If material is wrongly under hold condition than delete from Transaction Daily->QC->Material Hold.

**4. Stock is available but it is in `Quarantine` condition.**

**Solution:** Test and approve the material.

- a) Transaction Daily-> Rm/Pm Store->Issue for QC testing. (Select issue for First Time)
- b) Transaction Daily->QC->Material Analysis Report (Approve the material sent for test)

**5. Stock is available but it is in `Under test` condition.**

**Solution:** Approve the material.

- a) Transaction Daily->QC->Material Analysis Report (Approve the material sent for test)

**6. Stock is available but it is in “Non usable qty”.**

**Solution:** Remove Non usable qty

- a) Utility->Material Stock (Remove the qty defined as Non use column – Last column as per below screen)

Balance Qty.	Allocate Qty.	Hold Qty.	Available Qty.	Expiry Dt.	ARNO	
18750.0000	0.0000	0.0000	18750.0000		DVDP071973	
299995.0000	0.0000		299995.0000		DVDP080254	500.0000
548.0000	0.0000	0.0000	548.0000		DVDP071971	
499.0000	0.0000		499.0000		DVDP080255	
257.0000	0.0000	0.0000	257.0000		DVDP071972	
1003.8375	0.0000	0.0000	1003.8375	MAY-2009	DVDR050681	
75.0000	0.0000		75.0000	JAN-2013	DVDR080270	
1.0000	0.0000		1.0000		DVDL070022	
1.0000	0.0000		1.0000		DVDL070050	
0.9900	0.0000		0.9900		DVDL080001	
1.0000	0.0000		1.0000		DVDL080012	
1.0000	0.0000		1.0000		DVDL080057	
2521.0000	0.0000	0.0000	2521.0000	FEB-2013	123332	
149.9970	0.0000	0.0000	149.9970	MAR-2011	DVDR062092	
75.0000	0.0000		75.0000	DEC-2013	DVDR080264	
10.0000	0.0000		10.0000	DEC-2013	DVDR080272	
15.0000	0.0000	0.0000	15.0000	FEB-2012	DVDR080273	
10.0000	0.0000		10.0000	FEB-2014	DVDR080277	
15.0000	0.0000		15.0000	FEB-2014	DVDR080278	
100.0000	0.0000		100.0000	DEC-2013	DVDR080286	

Regular Material.     Near Expiry Material.     Expired Material.

**7. Material release date is greater than requisition slip date.**

**Solution:** Change material release date or requisition slip date.

- a) Transaction Daily ->QC->Material Analysis Report.

**8. Details of potency is wrong in material analysis report or in opening stock.**

**Solution:** Correct the potency in

- a) QC->Material Analysis Report (If material is tested in current year)
- b) Transaction Daily->Rm/Pm Store->Opening Stock. (If material is received from last year)

**9. Material inward entry in PharmaSuite is pending.**

**Solution:** Inform store keeper to enter Non-entered material.

**10. Material is already allocated / issued in previous batches.**

**Solution:** Check material each inward no. wise about its usage.

- a) Option Utility->Material Inward no. tracking (This will display the status of the balance qty at each stage)